



16 – 19 Bursary Fund Contract 2020-21

Please ensure that you have read the information below and the accompanying 16-19 Bursary Fund Policy carefully before signing. Bursary awards will only be released on receipt of this contract signed by both student and parent / carer.

I understand that;

1. *Payments will be made in kind, via direct ordering / purchase of goods or reimbursement of funds spent given prior authorisation and that payments will only be authorised for items which are deemed to have a clear educational purpose.*
2. *In order to receive bursary payments I am expected to:*
 - *Maintain attendance of at least 95%*
 - *Adhere to the Sixth Form Learning Agreement and code of conduct.*
3. *If my circumstances change I must inform the school immediately so that my award can be reviewed.*
4. *It is my responsibility to provide accurate and truthful information to the Bursary committee.*

I understand that;

- *failure to adhere to any of the four criteria listed above may result in withholding or withdrawal of bursary payments*
- *I have a right to appeal against any decision made if I feel that the school has made a mistake or not acted in accordance with the 16-19 Bursary Policy*

Student Name:.....

Tutor Group:.....

Signature:.....

Date:.....

Parent Name:.....

Relationship to student:.....

Signature:.....

Date:.....

For administrative use only:

Date received:

Received by:

